



CANNON BUILDING
861 SILVER LAKE BLVD., SUITE 203
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE
DEPARTMENT OF STATE
DIVISION OF PROFESSIONAL REGULATION

TELEPHONE: (302) 744-4500
FAX: (302) 739-2711
WEBSITE: WWW.DPR.DELAWARE.GOV

PUBLIC MEETING MINUTES:	BOARD OF CLINICAL SOCIAL WORK EXAMINERS
MEETING DATE AND TIME:	Monday, July 21, 2008 at 9:00 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , second floor of the Cannon Building
MINUTES APPROVED	September 15, 2008

MEMBERS PRESENT

Ralph Robinson, Professional Member, **President**
Philip Thompson, Professional Member, **Vice President**
Diane Postell, Professional Member, **Secretary**
Fran Franklin, Professional Member
John Horsman, Public Member
Barbara Reed, Public Member
Louise Allen Frazier, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Eileen Kelly, Deputy Attorney General
Shauna Slaughter, Administrative Specialist II

ALSO PRESENT

Vera Sitze, Court Reporter, Wilcox and Fetzer
Gail Levinson, Clinical Social Work Society of Delaware
Julie Jenks Zorach, Clinical Social Work Society of Delaware
Lynell Crawford

CALL TO ORDER

Mr. Robinson called the meeting to order at 9:07 a.m.

REVIEW OF MINUTES

The Board reviewed the June 16, 2008 minutes for approval. Mr. Thompson made a motion, seconded by Ms. Franklin, to approve the minutes as amended. Motion unanimously carried.

UNFINISHED BUSINESS

Review Request to Withdraw Licensure Application – Kimberly Sabanaygam

The Board reviewed Ms. Sabanaygam's request to withdraw her licensure application. Mr. Robinson made a motion, seconded by Ms. Postell, to accept the withdraw request. Motion unanimously carried.

Sign Order in the Matter Concerning Sachin Karnik

The Board reviewed the Order, prepared by Ms. Kelly, concerning Sachin Karnik. A discussion took place about revising the order to add restrictions. Mr. Robinson made a motion, seconded by Mr. Horsman, to revise the Order to require following during Mr. Karnik's probation period: Mr. Karnik may not engage in private or independent practice; Mr. Karnik must be supervised by a Licensed Clinical Social Worker with the Supervisor submitting progress reports every six months; and any violation of this Order would result in a hearing before the Board. Motion unanimously carried.

Proposal to Deny Hearing – Lynell Crawford

At 9:38 a.m., Mr. Robinson called the proposal to deny hearing to order on the application submitted by Lynell Crawford. Verbatim testimony was taken by the court reporter. Ms. Kelly stated the reason for the hearing and had the following items marked as exhibits for the record: Board Exhibit 1 - Mr. Crawford's application and supporting documents, Board Exhibit 2 - The PTD letter sent to Mr. Crawford, and Board Exhibit 3 - The hearing notification letter sent to Mr. Crawford. Ms. Kelly verified with Mr. Crawford that he waived his right to be represented by counsel. Mr. Crawford was sworn and had the following items marked as exhibits for the record: Applicant Exhibit 1 – Letter dated 08/01/03 from the Pennsylvania Board, Applicant Exhibit 2 – Letter dated 10/10/03 from Mr. Crawford to the Pennsylvania Board, Applicant Exhibit 3 – Letter dated 10/07/05 from the Pennsylvania Board, and Applicant Exhibit 4 – Letter dated 06/09/04 from the Pennsylvania Board. Mr. Crawford presented his case to the Board and answered any questions they had. Mr. Robinson made a motion, seconded by Ms. Reed, to go off the record for deliberations. Motion unanimously carried. Mr. Robinson made a motion, seconded by Dr. Franklin to go back on the record. Motion unanimously carried. Mr. Robinson made a motion, seconded by Mr. Horsman, to approve Mr. Crawford's application to sit for the ASWB exam. Motion unanimously carried. Mr. Robinson made a motion, seconded by Dr. Franklin, to go off the record. Motion unanimously carried.

NEW BUSINESS

Review of Application to sit for the ASWB exam – Cherine Nelson

The Board reviewed Ms. Nelson's application to sit for the ASWB exam. Mr. Thompson made a motion, seconded by Dr. Franklin, to approve the application. Motion unanimously carried.

Review of Application to sit for the ASWB exam – Rosemary Baughman

The Board reviewed Ms. Baughman's application to sit for the ASWB exam. Mr. Thompson made a motion, seconded by Dr. Franklin, to approve the application. Motion unanimously carried.

Review of Application to sit for the ASWB exam – Charmaine Bishop

The Board reviewed Ms. Bishop's application to sit for the ASWB exam. Mr. Thompson recused himself. Mr. Robinson made a motion, seconded by Dr. Franklin, to approve the application. Motion unanimously carried.

Review of Re-Application to sit for the ASWB exam – Kyong Turner

The Board reviewed Ms. Turner's re-application to sit for the ASWB exam. Mr. Thompson made a motion, seconded by Dr. Franklin, to approve the application. Motion unanimously carried.

Review of Application to sit for the ASWB exam – Meelisa Cahill

The Board reviewed Ms. Cahill's application to sit for the ASWB exam. Mr. Thompson made a motion, seconded by Dr. Franklin, to approve the application. Motion unanimously carried.

Review of Application to sit for the ASWB exam – Vicki Root

The Board reviewed Ms. Root's application to sit for the ASWB exam. Mr. Thompson made a motion, seconded by Dr. Franklin, to approve the application. Motion unanimously carried.

Review of Application for Initial Licensure – Monique Mobley

The Board reviewed Ms. Mobley's application for initial licensure. Mr. Robinson made a motion, seconded by Dr. Franklin, to approve the application. Motion unanimously carried.

Review of Application for Licensure by Reciprocity – Lindsey Levis

The Board reviewed Ms. Levis' application for licensure by reciprocity. Mr. Robinson made a motion, seconded by Mr. Thompson, to approve the application. Motion unanimously carried.

Review Proposed Changes to Section 4.0 of Rules and Regulations

The Board reviewed a draft of proposed changes to section 4.0 of the rules and regulations. The Board suggested additional changes. Ms. Kelly will make the suggested revisions and submit a new draft for review at the September meeting.

To assist with statute and rules and regulations revisions, Ms. Kelly provided the Board with definitions of clinical supervision from other states and from the ASWB's Model Practice Act. The Board reviewed the definitions and Mr. Thompson suggested that supervisors be required to have formalized training in supervision.

OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)

Mr. Thompson provided an overview of the main topics and issues discussed at the ASWB New Board Member Training.

CORRESPONDENCE

There was no correspondence for review at this time.

PUBLIC COMMENT

Ms. Zorach advised the Board that California requires that LCSW's complete six hours of training before they can provide clinical supervision, and they must complete a three hour refresher training annually.

Ms. Zorach also inquired about how the board meetings work. She wanted to know if she was able to get a copy of drafts ahead of time to provide feedback before the final draft. Ms. Kelly advised that she can have a copy of the drafts that are discussed at the meeting, but we can not distribute them ahead of time. The drafts have to be public record before they can be distributed.

Ms. Levinson told the Board that she feels there should be an effective date on the revisions being made to section 4.0 of the rules and regulations. Ms. Levinson stated that applicants need to be responsible for reading the regulations and the statute.

Mr. Robinson inquired about the possibility of putting the continuing education providers in the approval letters that are mailed to the licensees. Ms. Slaughter advised that we can list the providers that are listed in the regulations, which are as follows: Association of Social Work Boards (ASWB), the National Association of Social Work (NASW), the Clinical Social Work Association (CSWA) and the American Psychological Association (APA).

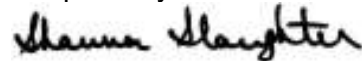
NEXT MEETING

The next meeting will be held on September 15, 2008 at 9:00 a.m. in Conference Room A.

ADJOURNMENT

Mr. Horsman made a motion, seconded by Dr. Franklin, to adjourn the meeting. Motion unanimously carried. There being no further business before the Board, the meeting adjourned at 11:33 a.m.

Respectfully submitted,



Shauna Slaughter, Administrative Specialist II
Delaware Board of Clinical Social Work Examiners